



File#: 292-30/MIT-2015-52371

August 12, 2015

Sent via email: vincent@fipa.bc.ca

Vincent Goglek  
BC Freedom of Information and Privacy Association  
103 - 1093 W. Broadway  
Vancouver BC V6H 1E2

Dear Vincent Goglek:

**Re: Request for Access to Records**  
*Freedom of Information and Protection of Privacy Act (FOIPPA)*

The **Ministry of International Trade (Asia Pacific Strategy and Multiculturalism)** received your request for access to records on August 7, 2015. We understand your request to be for:

**Copies of all correspondence including but not limited to emails, phone records, BBM messages, etc., all briefing notes and background documents prepared or forwarded to the Ministry of Citizens' Services related to a conference call on February 13, 2012 between the Ministry of Citizens' Services and the Office of the US Trade Representative.**

FOIPPA allows 30 business days for public bodies to respond unless the nature of the request requires an extension per section 10 of FOIPPA. We will make every effort to respond to your request by **September 21, 2015**. We will notify you as soon as possible if there is a need to extend the time limit for responding to your request.

FOIPPA also allows that we may charge a fee for certain limited costs of providing you with the requested information, such as locating, retrieving and copying a large volume of records. Should this be the case, we will contact you at a later date with a fee estimate.

You have requested that the Ministry waive the fees in this matter. Until it has been determined if fees apply, we will not be addressing your request for a fee waiver.

Please also be advised that the response to your request (subject to limited exemptions) will be published on the BC Government's Open Information website after its release to you. Your identity will be protected in the response. To find out more about Open Information please access the Open Information website at: <http://www.openinfo.gov.bc.ca/>.

Should you have any questions now or during the processing of your request please contact our office at 250-387-1321 and ask to speak with the analyst assigned to your request. Please quote the file number(s) identified at the top of this letter.

If calling from Vancouver dial 604-660-2421, or elsewhere in BC dial 1-800-663-7867, and ask to be transferred to 250-387-1321.

Regards,

Jackie Hendry  
Consolidated Intake  
Information Access Operations