

The pandemic saw global issues with local impacts requiring action. The Freedom of Information and Privacy Association remained active while restructuring to address the challenges and position for further growth.

2020 Annual Report

fipa@fipa.bc.ca

FIPA

Your Data
Your Rights



Territorial Acknowledgement

FIPA acknowledges with respect the Indigenous Peoples on whose traditional territory we conduct activities. We acknowledge the insight and knowledge of Elders past, present, and emergent and their relationship to this land and these issues. While striving to increase privacy protection and access to information for everyone, we recognize that colonization and associated attitudes, policies and institutions have significantly changed Indigenous Peoples' relationship with this land. For many years, those same things served to exclude Indigenous Peoples from the privacy protection and access to information afforded to others. FIPA is committed to redressing those historic and continued barriers.

Institutional Funders

The BC Freedom of Information and Privacy Association thanks the Law Foundation of BC and all our contributors including donors, funders, and volunteers for their ongoing support of our advocacy, programs, projects, and activities.

We also acknowledge the financial support of the Province of British Columbia (Gaming Policy and Enforcement Branch).



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WHO WE ARE

Mission

Improve and defend privacy and transparency as vital components of a free and democratic society.

Vision

Public agencies transparent in action and decision.

People in control of their privacy.

Privacy and transparency in law and policy.

Mandate

FIPA is one of Canada's few advocacy groups dedicated to access to information, transparency, and privacy issues. We conduct research into the public opinion, policy and law that intersect access to information and privacy frameworks in BC and across Canada. This includes monitoring the performance of public bodies, governments, and regulators in the sector. FIPA commissions studies and provides material that empower lawyers, journalists, students, and the public. In turn, we are frequently consulted on policy issues by politicians and government officials.

FIPA is a cornerstone of civil society in BC with an extended network across the country.

Our advocacy work focuses on transparency and privacy.

Our activities deliver programs that include:

legal research, public legal education, public assistance and aid, and law reform

MESSAGE FROM THE PRESIDENT

Dear Members, Allies, and Partners,

I wish you well, and I hope that you have navigated the uncertainties of the last year as successfully as possible. It has certainly been an interesting and challenging time - and a year of 'firsts' for FIPA.

2020 was the first year that we held our AGM online, using newly-adopted technology. The Board of Directors also shifted its meetings online, and we have invested time and effort in upgrading our systems so that they are organized, secure, and functional. FIPA is now able to operate - and indeed has been operating - in a fully remote mode. This presents some exciting opportunities, as it allows us to effectively work, collaborate, and deliver programs without geographic constraints.

2020 was the first year on the job for FIPA's Executive Director, Jason Woywada. I have been consistently impressed with Jason's organization, commitment, and attention to detail - and particularly impressed with his efforts to connect with new partners. We share a belief that, in the current context, protecting and expanding our information and privacy rights requires us to broaden our engagement with groups whose interests are directly impacted by secrecy, surveillance, and data insecurity.

2020 was the first year that FIPA commissioned a formal audit of our finances and associated policies and practices. This was a milestone for us, and it informed important policy development work. We have worked hard to ensure that FIPA is making the most effective and efficient use of resources.

2020 was also a year of important and ongoing developments in the information and privacy rights field, many of them requiring quick-turnaround analysis and responses from FIPA. The transparency surrounding government responses to COVID-19 has been uneven, with regular briefings and proactively disclosed data on the one hand, and significant gaps in information on the other. FIPA's position is that transparency is especially important during a crisis where extraordinary actions are being taken. The pandemic has also had significant privacy implications, and the rapid expansion of remote working and tele-health arrangements will be keeping us busy for the foreseeable future.



This past year also saw some major developments regarding facial recognition technology. The joint Cadillac Fairview and Clearview AI investigations by our Information and Privacy Commissioners showed us that both private and public sector organizations are all too willing to engage in unjustifiable, intrusive, and sweeping forms of surveillance, and that our existing privacy laws fall short both in terms of preventive capabilities and meaningful consequences. We also know that a lucrative industry exists to scrape online content, algorithmically profile people, and market facial recognition 'solutions' to everyone from shopping malls to police departments. FIPA made several policy submissions on privacy law in 2020, and we will continue to push for legislative changes that bring our rights in line with the realities of a digital society.

Looking ahead, we have our sights set on law reform - provincially and federally. We have been conducting research, connecting with allies and partners, and getting ready to push for significant changes to BC's FIPPA and the federal ATIA. I look forward to engaging with you and working to shift the status quo.

A final note: We have been horrified and outraged by the recent and ongoing discoveries of unmarked child graves on the sites of former residential schools across Canada. We will be supporting Indigenous communities and allies in pushing for access to residential school records.

Sincerely,

Mike Larsen
President, BC Freedom of Information and Privacy Association



MESSAGE FROM THE EXECUTIVE DIRECTOR

To say it was an interesting first year would be an understatement.

The first months of 2020 provided an amazing opportunity to deliver projects in flight and consider changes to maintain and improve what FIPA does. As the pandemic continued it became increasingly important to adjust to meet the needs of the organization and its various stakeholders. Like all sectors, previous unaddressed gaps and inconveniences became mission critical issues that required rapid and informed deliberation and action.



Multiple program activities were advanced through special projects, some are complete, and others are still underway. We relaunched FIPA's website. It has a new look and feel but, more importantly, has a modern set of tools that will be expanded to offer more material online by default. This includes better integration and management of our information. Moving towards a privacy management program encompassing all our activities is advancing our own practice. It protects the important and valuable information you share with us. In addition, at current funding levels, audits are needed on an annual basis. For 2020, FIPA prepared for its first audit and further developed its accounting practices.

In drafting this, the third wave of COVID-19 is behind us, and pandemic restrictions are lifting. We can take stock of the extensive changes that were required to maintain and improve: operations and management, program delivery, and mission impact. This year, the 2020 FIPA annual report continues to reflect change while reporting to you what FIPA does to deliver on its vision, mission, and mandate.

FIPA continues to undertake the important work as a civil society organization you value. I continue to be excited by the opportunity to expand upon its capabilities and contribute everything I can to improve its ability to deliver. I look forward to continue expanding upon the important work FIPA does.

Sincerely,
Jason Woywada,
Executive Director, BC Freedom of Information and Privacy Association

HIGHLIGHTS

February	Publication	Submission to Consultation on the Office of the Privacy Commissioner of Canada's Proposals for ensuring appropriate regulation of artificial intelligence
April	Project	Data Privacy Design Jam: What is meaningful consent in an age of connected devices?
	Joint letter	Data collection and privacy in the COVID-19 era
May	Publication	Fallen Behind: Canada's <i>Access to Information Act</i> in the World Context (2nd Edition)
June	Publication	FIPA Ipsos public opinion regarding BC's private sector privacy laws
	Joint letter	Too early to launch contact tracing apps
	Publication	Presentation to the Special Committee to <i>Review the Personal Information Protection Act</i>
August	Publication	FIPA BCCLA Submission to the Special Committee to Review the <i>Personal Information Protection Act</i>
	Publication	FIPA PIPA Scan 2020: Side by side comparison of Canada's Private Sector Privacy Legislation
September	Project	Troubling clouds: Gaps affecting privacy protection in British Columbia's K-12 education system
	Joint letter	Support for the Heiltsuk First Nation, Nuu-chah-nulth Tribal Council, and Tsilhqot'in National Government's requests for COVID case information
	Education	Info Summit "Transparency and Privacy during COVID"
October	Education	Info Summit "Troubling Clouds" & "Trust through Transparency"
December	Joint letter	To Minister Lametti requesting <i>Privacy Act</i> consultation extension

BY THE NUMBERS

Online

	2015	2016	2017	2018	2019	2020
Website Visits	14,756	20,831	17,269	8,617	20,187	19,419
Help Visits	6,812	13,108	12,074	9,845	8,961	11,014
Twitter	2,104	2,312	2,482	3,124	2,818	2,866

Public Assistance and Aid

	2015	2016	2017	2018	2019	2020
Assistance	226	173	161	178	208	132
Aid	160	152	151	74	113	29

Media Interviews and Event Attendees

	2015	2016	2017	2018	2019	2020
Interviews	135	73	93	44	57	46
Attendees	80	171	298	320	280	262

THE YEAR THAT WAS

In 2020, as part of its commitment to advancing its management, FIPA began to define certain core, repeatable activities that constitute our program area. In addition to its operations, FIPA programs include legal research, public legal education, public assistance and aid, and law reform. Its operations and legal research inform and impact all other areas of program delivery. Public legal education includes a variety of active and passive material. The assistance and aid program reflects active requests to the organization that require individual response in areas of access and privacy. FIPA's largest program area is in its law reform work.

Operations

FIPA continues to maintain its operations below 10% of its annual budget. It remains focused on repeating and defining its activities so that they can be managed and optimized. This means doing everything possible to be more effective and efficient with the funding and donations it receives.

2020 highlighted the need to develop and maintain a modern electronic infrastructure. This led to a difficult choice during the pandemic. We re-evaluated the office with outdated technology used to warehouse 30 years of uncatalogued physical records and staff while operations required remote work and improved online delivery. After extensive discussion and deliberation, the decision was made to close the bricks and mortar office and move to full remote work and program delivery with a registered office. The organization may move to bricks and mortar in the future and will continue to engage and conduct a variety of in-person public events.

Program - Legal Research

As a law-centered organization, legal research is an important component of all of FIPA's program areas. FIPA strives to consider and apply repeatable research methodology in all its activities. This includes ensuring strong representation and review by legal professionals and academics familiar with the rigours of replicating research results. Current resources enable FIPA to hire law students to undertake legal research. This includes analysis of legislation, rulings, and orders. It also includes supplemental projects on specific access to information and privacy related matters through a combination of staff, contract, and pro bono contributors.

A detailed example of these methods in practice is found in the research associated with the submission to the Special Committee to Review the *Personal Information Protection Act* of British Columbia. FIPA commissioned an IPSOS public opinion poll regarding BC's private sector privacy law. The poll provided both a baseline level of awareness and added information. The results from the poll showed that British Columbians are concerned about how their personal information is handled by organizations while also providing insight into potential recommendations. A law student, selected based on their legal research skills, was hired to compile and draft our submission. They conducted a comparative analysis of private sector privacy legislation across Canada and internationally. Working collaboratively with a partner, this was reviewed by lawyers from the BC Civil Liberties Association. The comparison, combined with stakeholder consultation and our prior submissions, informed the oral and subsequent written submissions to this legislative committee as well as generating our first legislative comparison document.

Program - Public Legal Education

Many FIPA activities are designed to increase public awareness of legal rights in areas of privacy and access to information. Education is the process of facilitating learning, or the acquisition of knowledge, skills, values, morals, beliefs, and habits. FIPA's program reflects many of the educational methods of teaching, training, storytelling, discussion and directed research. FIPA's public legal education program area includes both passive and active delivery supported by multiple funders.

Passive delivery is primarily web based. Our website [Help Topics](#) provide a searchable form of public legal education and these will be reviewed and updated annually. Their content is designed to supplement the materials provided by governments and oversight bodies such as the offices of the ombudsperson and privacy commissioner. This increases the dissemination of legal information to the public and increases their access to justice in FIPA's mandate areas.

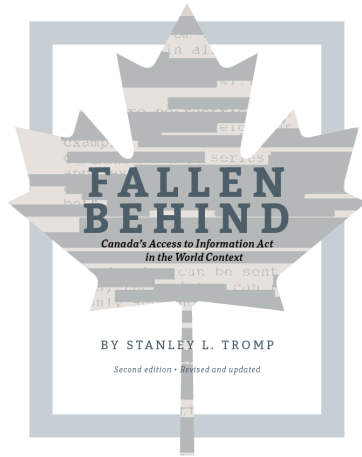
Active delivery includes specific planned presentations on topics related to our mandate areas. These are reviewed at regular intervals and are part of our delivery cycle. Repeatable training includes [FOI 101](#) for example. On an ad hoc basis, active delivery includes presentations developed and delivered on request and through solicitation of target audiences.

FIPA Online

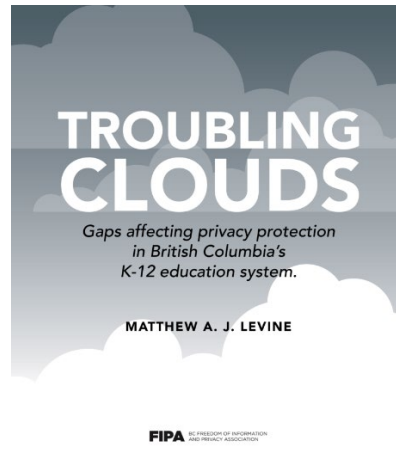
2020 saw FIPA relaunch its website and rebuild its infrastructure top to bottom to improve online linkages. FIPA's web assets include [FIPA.bc.ca](#), [Health Info Privacy BC](#), and [Info Summit](#). These integrate and link with our social media platforms on [Facebook](#), [Twitter](#), [LinkedIn](#), and [YouTube](#).

Publications

FIPA collaborated on and published several documents in 2020. Their covers and links are below and a list with links is found at the back of the Annual Report.



[Article Publication](#)



[Article Publication](#)

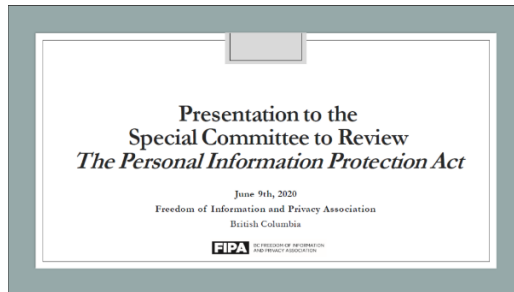
Submission to Consultation on the Office of the Privacy Commissioner of Canada's Proposals for ensuring appropriate regulation of artificial intelligence.

[Publication](#)

Public opinion regarding BC's private sector privacy laws.



[Article Publication](#)



[Article Publication](#)

Joint Submission to the Special Committee to Review the Personal Information Protection Act



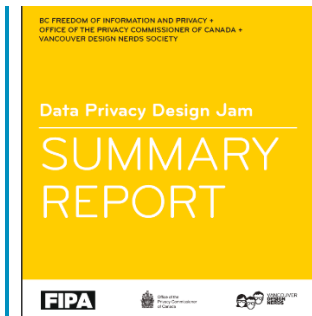
[Article Publication](#)

BCFIPA'S PIPA SCAN 2020: SIDE BY SIDE COMPARISON OF CANADA'S PRIVATE-SECTOR PRIVACY LEGISLATION

Prepared by:
Jivan Sangha, BC Freedom of Information and Privacy Association
Konrad Spurek, BC Civil Liberties Association



[Article Publication](#)



[Article Publication](#)

Workshops and Events

Workshops and webinars were substantially different in 2020. Physical distancing required FIPA to develop its online delivery model while also creating an opportunity to participate in events hosted by others farther afield.

The following workshops and events were hosted by FIPA this year. The number of attendees is in brackets.

- Info Summit
 - “Transparency and Privacy during COVID” (179)
 - “Troubling Clouds” (28)
 - “Trust through Transparency” (15)
 - FOI 101 - Taught by M. Larsen (20)
 - FOI 101 - Taught by M. Larsen (20)
-
- Total Attendees (262)

The following workshops and events were hosted by others.

- S. 25 - Live Broadcast (50)
 - Weizenbaum-Institute for the Networked Society Research Group 12 (12)
 - “Democracy and Digitalisation” Privacy and Data-Driven Elections
 - Association of Records Managers and Administrators ARMA Conference (23)
 - British Columbia Teachers Federation (20)
 - Leadership Forum VP working group three-day conference
 - UBC School of Information - Privacy Rights and Non-Profit Perspective (20)
-
- Total Attendees (125)

Program - Public Assistance and Aid

Although generally part of public legal education efforts, specific individual inquiries received through community contact require responses which can be time intensive in comparison with passive or active education efforts. For this reason, and to facilitate and separate the supporting activities from education, we designate assistance and aid as a separate program area. Distinctions between assistance and aid are defined within the legal profession through time allocation. For this reason, FIPA estimates and tracks the time it spends per contact and can also track province of origin. Assistance is defined as any inquiry (e.g., telephone, email, social media) by province requiring a customized response in areas aligned with FIPA's mandate. Aid is defined as any assistance that requires more than 30 minutes of staff time to address. If aid requires legal intervention, it shifts to other sources of funding and may be referred to another party.

Any documented inquiry made to FIPA by telephone from a BC resident that needed an individual response or ongoing communication in mandate areas is considered advice and referral. In 2020, FIPA gave advice to 132 people and referrals to 29 British Columbians.

Program - Law Reform

FIPA has a 30-year track record of constructive law reform activities. In 2020, the Law Foundation of BC recognized this capacity by granting additional core funding for FIPA's Law Reform Program. FIPA's Executive Director has worked in collaboration with the Law Foundation of BC to ensure that this enhanced financial stability provides FIPA with an opportunity to develop and define the repeatable activities that constitute its program areas as indicated in the preceding sub-sections.

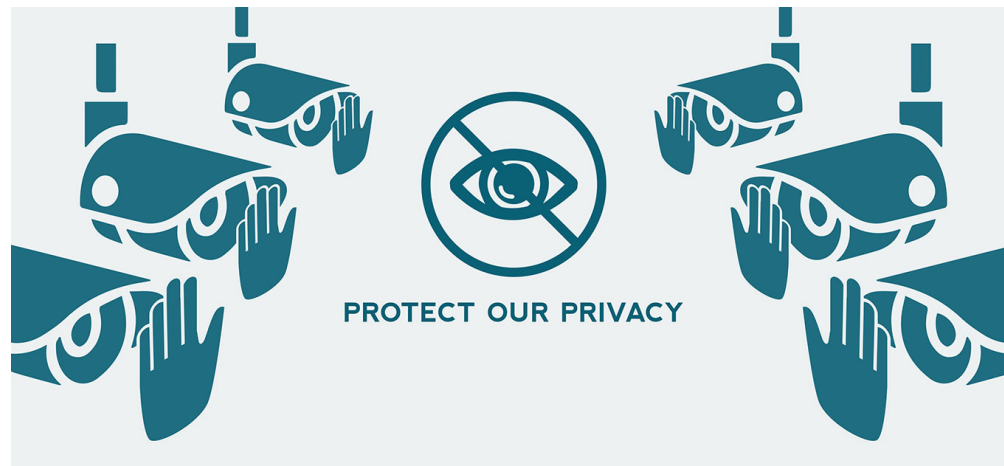
Law reform is a continuous process that needs sustained activities that culminate in advocacy to affect change that benefits people. It is reflective of and informed through activities that are part of public legal education, which includes stakeholder engagement and legal research with quantitative and qualitative components. Advocacy in law reform is best achieved when multiple groups act together on common issues. FIPA regularly engages with an extended network of civil society groups in BC and across Canada to discuss and align activities to advance law reform in its mandated area.

In addition to regular communication, 2020 saw the following activities.

- Joint letter regarding COVID-19
 - British Columbia Civil Liberties Association (BCCLA), Open Media, International Civil Liberties Monitoring Group (ICLMG), Samuelson-Glushko Canadian Internet Policy and Public Interest Clinic (CIPPIC)
- Joint letter on contract tracing
 - BCCLA, CIPPIC, Canadian Civil Liberties Association (CCLA), Open Media, ICLMG,
- Submission to the Special Committee to Review the *Personal Information Protection Act* (written)
 - BCCLA, BC Government Employees Union (BCGEU), Simon Fraser University, University of Victoria
- S. 25 Letter to Office of Privacy Commissioner
 - BCCLA, Heiltsuk First Nation, Nuu-chah-nulth Tribal Council, and Tsilhqot'in National Government's requests for COVID case information
- Letter to Minister Lametti requesting *Privacy Act* consultation extension.
 - ICLMG, BCCLA, Open Media, Public Interest Advocacy Centre (PIAC)

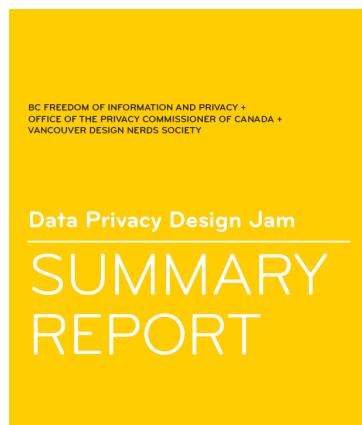
Coalition and Partner Work

FIPA works to draw upon, support, and amplify several national organizations in their access to information and privacy campaigns as an active member of both the Right to Information Alliance Canada and the federal Office of the Privacy Commissioner Civil Society Round Table. FIPA also remains a member of the Protect our Privacy Coalition, a group of more than 50 civil society and public interest organizations working to protect privacy and fight repressive legislation such as the *Anti-Terrorism Act*, 2015.



SPECIAL PROJECTS

Design Jam - Office of the Privacy Commissioner



VANCOUVER, April 9, 2020 - BC FIPA, in partnership with the Vancouver Design Nerds, held a two-day design jam in Ottawa March 5th and 6th. The purpose of this event was to explore issues around meaningful consent in the context of everyday life ranging from personal wearable technologies to smart homes and smart cities and their relationship to big data. With these different scales in mind, we sought to create new models of generating meaningful consent to mitigate the negative impact these technologies have on privacy. The two-day event brought together a diverse group of experts from academia and industry as well as advocates and activists working in this space to find creative solutions through a collaborative and inter-disciplinary approach.

The final ‘prototypes’ that emerged after the second day varied in terms of how they approached meaningful consent, but an underlying theme that intersected all four groups was a focus on empowering individuals to take control over their personal information through various methods.

It is important to note that this project in and of itself is not the final stage in our work on meaningful consent and connected societies. Rather, this project has become a ‘jumping-off point’ that will launch future research and events to further address these issues. More specifically, we have begun to explore the feasibility of hosting another design jam with everyday consumers from various backgrounds rather than expert participants. The process we used could be adapted for either a representative sample of the general public or a predefined select target audience. By providing a similar initial problem and thought processes, the results would provide useful insights to how the public views issues of consent in a modern context.

[Download the full report here.](#)

BC FIPA would like to thank the Office of the Privacy Commissioner of Canada for the opportunity to explore this important issue through the Contributions Program.

Learning Management Systems - BC Law Foundation

VANCOUVER, September 17, 2020 – The BC Freedom of Information and Privacy Association (FIPA) released their report [*Troubling clouds: Gaps affecting privacy protection in British Columbia's K-12 education system.*](#)

“The government is setting the system up for failure.” according to Jason Woywada BC FIPA Executive Director. “Without the resources, guidance and supports they need, teachers, schools, and districts are making the best of a bad situation. The result puts personal information in the system at risk.”

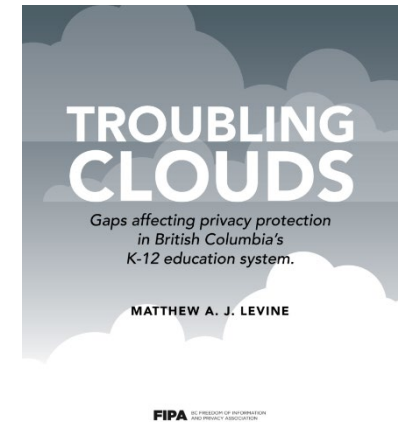
The project started in 2018 when FIPA began hearing from educators, parents and students with questions and concerns about privacy. Shifts towards cloud-based learning management systems (LMS) were leading to increasing concern and a search for answers. FIPA decided to launch a major research project to explore privacy protection in K-12 education across BC with more rigorous legal research and analysis.

The project has come to fruition during the COVID-19 pandemic. The public health emergency is leading to even more digitization of workplaces and the education system. The closure of schools was combined with the temporary loosening of privacy safeguards to facilitate the use of online platforms and applications.

With schools reopening, there are concerns about how students will be physically protected. This report reveals that, whether online or in the classroom, student privacy is being sacrificed by a patchwork approach. It highlights the need to develop systematic solutions for managing the risks going forward.

“Education shouldn’t come at the expense of teacher and student privacy,” Woywada adds. “The recommendations are easily acted upon. Taking these steps will help ensure education doesn’t jeopardize the personal information of the students, parents and educators in the system.”

We would like to thank lawyer, lead researcher, and project author Matthew A. J. Levine for his hard work on this comprehensive report, and the Law Foundation of British Columbia for their continued support and commitment. Mr. Levine will be presenting on this topic during a [FIPA Information Summit 2020 event.](#)



2020-2021 Records Project

Closing FIPA's physical office space necessitated a records retention project to move to a fully digital record-keeping model. The goal was to ensure that FIPA could continue to keep well managed records that are legally compliant, accessible, and in line with FIPA's strategic management plan without a physical office.

Beginning in October 2020, Elizabeth Day, a UBC Archival Studies graduate student began an initial review and rewrite of FIPA's existing Records Classification & Retention Schedule, with project supervision provided by board member Alexandra Wieland. The schema produced was then used to begin a full inventory of all of FIPA's digital and physical records to identify records for transfer to Simon Fraser University (SFU) as per a donor agreement, destruction, and for digitization and continued active use. FIPA's digital record keeping system that houses all of FIPA's active and in-retention records was then reorganized and standardized keeping FIPA aligned with a fully remote and distributed workplace while directly reflecting FIPA's commitment to transparency and duty to document.

Application of the schema resulted in:

- 33 boxes¹ and 15GB transferred to SFU,
- 17 boxes and close to 30GB of out-of-retention records destroyed, and
- 3 boxes of physical records that needed to be digitized to be incorporated into FIPA's new digital record keeping model.

The physical and digital cataloguing portions of this initiative were completed in December. The physical office was fully closed in February 2021. The records transfer, destruction and digitization made it possible for FIPA to discontinue other redundant records-related systems (e.g., DATTO). Notably, several publications and records that were previously misfiled or lost and that had not been readily available in years were identified. This created a great opportunity to reidentify activities of value to the organization. With an organized and classified record keeping system, FIPA and external researchers can access 30 years of history. This ease of access enhances the organization's program delivery and has already helped efforts to create an e-library. The reorganized records now provide staff and the board true administrative control over FIPA's records.

¹ A typical banker's box holds 2,000-2,500 sheets of letter-sized paper.

2021 AND BEYOND

Going Forward

2021 has already seen some amazing deliverables with multiple projects in flight. On the federal level, FIPA made a submission to the Minister of Justice and Attorney General of Canada, David Lametti, as part of public consultation about the future of the *Privacy Act*. In addition, drafting is nearing completion on a submission as part of the statutory review of the *Access to Information Act* (ATIA). At the provincial level, our legal researchers Jiwan Sangha and Evan Brander have worked on compiling an update to our submission to the Special Committee to Review the *Personal Information Protection Act*. Our interjurisdictional comparison of *Freedom of Information and Protection of Privacy Act* (FIPPA) and core research is nearing completion, as is a draft submission to the Special Committee to Review the *Freedom of Information and Protection of Privacy Act*.

The erosion of civil liberties that intersect privacy and access to information means FIPA's vigilance in monitoring and sounding the alarm on issues is increasingly important. While public bodies are taking steps to increase surveillance and secrecy, we see mis-, dis- and mal-information campaigns targeting the cornerstones of democracy. There is a corresponding erosion of public trust in our public bodies. As a result, FIPA will be focusing more attention to the intersection of transparency, privacy, and trust in the months and years ahead.

FIPA's board of directors recently passed several significant policies that will be put into action going forward. In addition to the strategic management plan, a spending authority policy and a diversity equity and inclusion (EDI) policy have been passed. Our EDI policy commits us to act on reconciliation. It recognizes that the imperfect system of access to information and privacy, which impacts all of us, actively disenfranchises large portions of the population who have been marginalized and continue to be discriminated against.

Program Changes

In its program and activity tracking, FIPA will continue to improve its analytic capabilities and connectivity. It will expand its web tracking to include its secondary sites and will continue the process of updating and condensing its online material to ensure it is current and accurate.

This will include some new core resources already in development.

- A searchable online list of ATI/FOI news stories will be launched building off the work FIPA commissioned from Stanley Tromp. FIPA will also be seeking collaboration with new researchers to refine, maintain and expand this resource in exciting new directions.
- Where the first version of our *Personal Information Protection Act* (PIPA) legislative comparison document was done as a PDF, a new web-based version of FIPPA legislation across Canada is in development. This will make ongoing maintenance and comparison research easier and more readily available to researchers across the country.
- Our publications and previous physical library are now fully catalogued. These are being processed and prepared for use on our website to increase access and improve navigation to these useful public education resources.
- FIPA is exploring integration of Canadian Press Media Monitoring into its site on topics and stories aligned with its mandate areas.

In assistance and aid, FIPA now tracks the time it spends per contact. Assistance is defined as any inquiry (e.g., telephone, email, social media) from a BC resident requiring a customized response in areas aligned with FIPA's mission. Aid is defined as any assistance that requires more than 30 minutes of staff time to address. If aid requires legal intervention, it will be examined to see if it qualifies as Public Interest Law and may be referred to an appropriate third party. Media and stakeholder consultations where FIPA is engaged for expertise are now tracked in assistance and aid while also being broken out for reporting purposes.

Professional Experience

The Records Management Project provided a starting point for FIPA to benefit from better records management with a recurring project to apply the schema and provide professional experience to an archival graduate student in cooperation with the University of British Columbia's iSchool. Due to FIPA's size and the number of records it creates, FIPA is not in need of day-to-day records management. However, as per FIPA's records retention and classification schedule and best practices, records should be reviewed annually.

The experience will entail review and modification of the records retention schedule to ensure continued legal compliance with any changing laws or mandates and application to FIPA's active and semi-active records. Additionally, the student will work to continue to develop FIPA's records management through research and development of records management best practices, policies, and ongoing guidelines for the organization. The professional experience will be similar to the initial records project with a focus on record identification but with a greater emphasis on the digital record keeping system and how to optimize FIPA's digital record keeping to best support all of its programs, projects, and initiatives.



THE UNIVERSITY OF BRITISH COLUMBIA
School of Information
Faculty of Arts

UBC's Professional Experience program provides students at the iSchool with experience and skills in a professional setting within the information field and allows them to work under the supervision of an experienced librarian, archivist, or records manager. This will provide students with credit hours that can be applied towards their master's degree, and support FIPA in records management. The student will work under the supervision of FIPA's executive director and a FIPA board member who is also a member of the Association of Records Managers and Administrators (ARMA). The first professional experience will begin in early 2022 with UBC students able to apply for the position beginning in their Fall term (September 2021).

The professional experience will serve as a potential model for other similar-sized organizations in BC and creates a valuable opportunity for students, as up-and-coming information professionals, with experience beyond the classroom.

2020 Directors and Staff

Executive

President: Mike Larsen - Faculty and Co-Chair, Criminology Department, Kwantlen University

Vice-President: Robert Tremonti - Privacy Professional

Treasurer: Nazli Jelveh - Lawyer, Privacy Professional

Secretary: Bruno Godin - Software Developer

Members At Large

Samantha Delechantos - Lawyer, Privacy Professional

Keith Reynolds - National Research Representatives, Canadian Union of Public Employees

Alexandra Wieland - Information and Privacy Archivist, Simon Fraser University

Staff

Jason Woywada - Executive Director

Joyce Yan - Program Director

Publication Links

- FIPA / IPSOS Public opinion regarding BC's private sector privacy laws
 - <https://fipa.bc.ca/wp-content/uploads/2020/06/FIPA-2020-Omnibus-Detailed-Tables-Combined-1.pdf>
- Presentation to the Special Committee to Review The Personal Information Protection Act
 - https://fipa.bc.ca/wp-content/uploads/2020/06/20200609-BCFIPA_Presentation.pdf
- FIPA BCCLA Joint Submission to the Special Committee to Review The Personal Information Protection Act
 - https://fipa.bc.ca/wp-content/uploads/2020/08/20200814_BCFIPA_BCCLA_PIPA_Committee_Submission.pdf
- FIPA PIPA Scan 2020: Side by side comparison of Canada's Private Sector Privacy Legislation
 - https://fipa.bc.ca/wp-content/uploads/2020/08/FIPA_PIPA_Scan_2020-compressed.pdf
- FALLEN BEHIND Canada's Access to Information Act in the World Context
 - https://fipa.bc.ca/wp-content/uploads/2020/05/2020_FallenBehind.pdf
- Submission to Consultation on the Office of the Privacy Commissioner of Canada's Proposals for ensuring appropriate regulation of artificial intelligence
 - <https://fipa.bc.ca/wp-content/uploads/2020/03/FINAL-Submission-to-OPC-Consultation-on-AI.pdf>
- Troubling clouds: Gaps affecting privacy protection in British Columbia's K-12 education system
 - https://fipa.bc.ca/wp-content/uploads/2020/09/2020_troubling_clouds_LMS_report.pdf

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